This easy to use 140PTC Property Tax Refund (Credit) Claim Package contains the following calculating forms:
140PTC Property Tax Refund (Credit) Claim Form

After you have finished completing your tax return, please take a brief survey to let us know about your experience with this product. Thank you and we look forward to receiving your valuable feedback.
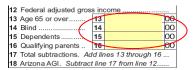
HOW TO USE THE FORM

As you complete the form, notice how certain fields are filled in for you based on other information you have entered. The package contains links to the commonly used credit forms and the Arizona Schedule A.
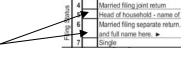
1. Using the mouse, left click once in a white field to begin entering data.
2. Use the tab key to move from field to field. **Notice:** You cannot enter data into gray fields.

3. Yellow fields will be filled in automatically as you complete other fields in the form. You cannot manually enter data into these fields.

4. To mark a check box on the form, simply left click once in the box.

5. Use the interactive green buttons to be automatically navigated around the form. These buttons also route you to credit forms and schedules (if applicable) that are allowed with the form you are filing.

SAVING THE DATA

"Save My Data" enables you to begin working on a fillable return and save it to a file of your choice on your computer's hard drive.

1. To save the data, you must first save the fillable form.
   On the Adobe Reader toolbar select the File drop-down menu
   Select "Save As"
   Select the drive you in which you want to save the file. DONOT Change the file name.
   The file name extension is .pdf
2. Once the fillable form has been saved, you will save the data using the "Save My Data" button.
   Left click once on the button.
   A save box will open.
   Select the same drive in which you saved the fillable form. DONOT Change the file name.
   The file name extension is .fdf.

Your tax data is now saved.

RETRIEVING SAVED DATA

To retrieve the saved data, select the .fdf file you saved during the "save my data" function. When you open the file all the data entered up to the point the file was saved will be automatically populated into the .pdf form.
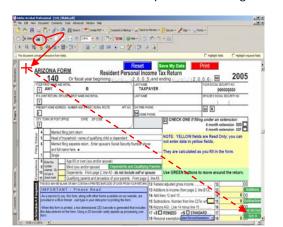
SAVE THE COMPLETED TAX RETURN

On the Adobe Reader toolbar select the Snapshot tool

1. Place the marquee (+) at the top left corner of the form.
2. Holding down the left side of your mouse, drag the marquee to the bottom right corner of the form.
3. Once you have drug the marquee to the bottom right corner of the form, release the left side of the mouse.
4. Adobe Reader has captured an image of the document and placed it on the Clipboard.

5. Select "OK" to close the message box.
6. Choose a program in which you want to save an image of your tax forms (Microsoft Word, Excel, Power Point, etc).
7. Open the program.
8. Paste the image into a blank document within the program.
9. Name and save the page (ex. Page 1 AZ Tax Return) in a folder of your choice.
10. **Repeat previous steps for each page of your tax return.** Once you have copied and pasted all of your forms into the program of your choice, save and name the document according to the instructions of the program.

This will only save an image of what you printed. The form(s) cannot be modified (see "Saving the Data" section.

RETRIEVING SAVED TAX RETURN
Open the program On the Adobe
To retrieve the saved tax return, open the program in which you saved the image. Open the file. The image of your tax return should appear. Remember, your tax return is made up of several pages, so it is necessary to open all files if you choose to view or print your tax return.

PRINTING THE TAX RETURN
Once you have completed your tax return simply use the red "Print" button located in the upper right hand corner of the form. In addition, the credit forms and schedules you completed will be printed.

On the front of the return you will notice a two dimensional (2D) barcode printed automatically the return. The 2D barcode contains only the data that you entered on the form. It is scanned by the department to retrieve your tax return information. Using this method decreases the time needed to process your return. Please do not alter the barcode or cause it to smudge. Should this occur, your return will no longer be able to be scanned and may delay your refund (if applicable).

Go To Form

FREQUENTLY ASKED QUESTIONS
1. **Why should I use a fill-in forms package?**
   The fill-in forms are easy and convenient to use. Many of the great E-File benefits are available through the fill-in forms.

   - The fill-in forms do not allow you to make math errors.
   - All forms are available at the click of your mouse.
   - You can move quickly and easily to the forms you need to complete your tax return.
   - Save the form(s) as you go along and complete at a later date.
   - Save an electronic copy of your completed tax return.
   - Get your refund faster (if applicable)
   - It's completely safe.
   - The tax information on your computer as a result of using this CD cannot be viewed over the Internet or by department personnel.

2. **If I use the fill-in forms, are my chances for an audit increased**
   No. The chance of an audit of a fill-in form is no greater than it is with any other filing methods including returns completed by hand (known as paper) and filed electronically (E-File).

3. **How do I assemble my tax forms for mailing and what other documents should I include?**
   Your Arizona Tax Return form should be the first page of your return. Next, attach any schedules that you have filed. Then, attach form 301 and the appropriate credit forms, if applicable. Any W-2's, 099's and other supporting documents should be should be attached to the back of the last page of the return.

4. **Where do I mail the form?**
   If you are **not mailing a payment** with your return, or if you are expecting a refund, please mail your return to:

   > Arizona Department of Revenue
   > P. O. Box 29205
   > Phoenix, AZ 85038-9205

   If you **are mailing a payment** with your return, please mail your return to:

   > Arizona Department of Revenue
   > P. O. Box 29204
   > Phoenix, AZ 85038-9024

5. **How do I get help?**
   If you have any questions regarding the use of this form, please email us at:
   2DBarCode@AZDOR.gov

This assistance is only available for technical difficulties you might encounter when using this package. Staff is unable to answer any questions regarding taxes, deductions, exemptions, etc.

Property Tax Refund (Credit) Claim

ARIZONA FORM 140PTC

You must file this form, or Form 204, by April 17, 2006.

2005

95 *Check this box if amended for year 2005* ☐

YOUR FIRST NAME AND INITIAL **1**	LAST NAME	YOUR SOCIAL SECURITY NO.
IF A JOINT CLAIM, SPOUSE'S FIRST NAME AND INITIAL **1**	LAST NAME	SPOUSE'S SOCIAL SECURITY NO.
PRESENT HOME ADDRESS - NUMBER AND STREET, RURAL ROUTE APT. NO. ☐	DAYTIME PHONE	YOUR DATE OF BIRTH **79** M,M,D,D,Y,Y,Y,Y
HOME ADDRESS CONTINUED ☐	HOME PHONE **94**	
CITY, TOWN OR POST OFFICE STATE ZIP CODE **3**		

82 CHECK ONE if filing under an extension:
4 month extension **82D** ☐
6 month extension **82F** ☐

Qualifications for Credit *(Check the boxes that apply):*

		Rent	Own
4	On December 31, 2005, were you renting or did you own? If you own a mobile home but rent the space, *check "Rent"*.. **4**		

		Yes	No
5	Were you an Arizona resident for all of 2005? If "No", **STOP**. You do not qualify **5**		
6	Did you pay property taxes on your home, pay rent, or pay a combination of both in 2005? *See instructions for qualifications.* If "No", **STOP**. You do not qualify **6**		
7	Is this the only Property Tax Refund being claimed in your household? If "No", **STOP**. You do not qualify...................... **7**		
8	Were you age 65 or older in 2005? *Enter your birth date in box 79 above*.. **8**		
9	Did you receive Title 16, SSI payments in 2005? **If "Yes", attach proof**. If you answered "No" to both 8 and 9, **STOP**. You do not qualify. **9**		

FOR DOR USE ONLY

88

81   **80**

Income

10	*Enter amt from pg 2, Part I, line J, col 4*	**10**	00

Credit

11a	If you lived alone, *enter credit from Sch I and check this box* ......**11a** ☐		
b	If you didn't live alone, *enter credit from Sch II and check this box* .....**11b** ☐	**11**	00
12	If you own your property, enter property taxes paid during 2005. (*Attach proof*).	**12**	00
13	If you rented, enter tax from *Form 201*	**13**	00
14	Total. *Add lines 12 and 13*...................	**14**	00
15	**Tax Credit:** Smaller of line 11 or line 14.	**15**	00

16 If you have been claimed as a dependent on anyone else's tax return, complete the following:

Name of taxpayer who claimed you: _____   Social Security No.: _____

Address: _____

If you are not claimed as a dependent on anyone else's tax return, *turn the form over and complete Part II.*

If someone else claims you as a dependent, *skip lines 17 and 18, and complete line 19.*

17	Credit for increased excise taxes **from Form 140PTC, page 2, Part II, line 6**	**17**	00
18	*Enter the number from page 2, Part II, line 2, here* .... **18** ☐		
19	**Total Credit:** *Add lines 15 and 17, and enter the total.* See page 5 of the instructions if you have to file Arizona Form 140 or Form 140A...	**19**	00

Direct Deposit of Refund: *See page 5 of instructions.*

ROUTING NUMBER **98** ☐☐☐☐☐☐☐☐☐   ACCOUNT NUMBER ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐   **C** ○ Checking or   **S** ○ Savings

If this is your first claim for 2005, STOP HERE AND GO TO THE SIGNATURE BOX ON PAGE 2. If this is an amended claim, complete lines 20 through 22, and *check the box at the top of the form.*

AMENDED

20	Enter the amount from line 5 of the worksheet on page 6 of the instructions	**20**	00
21	Additional refund: If line 19 is larger than line 20, *subtract line 20 from line 19*	**21**	00
22	Amount to pay: If line 19 is less than line 20, *subtract line 19 from line 20.* Make check payable to Arizona Department of Revenue; include SSN on payment	**22**	00

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Part I　Schedule of Household Income

		(1) YOU	(2) YOUR SPOUSE	(3) OTHER PERSONS	(4) TOTAL (1+2+3)
A	Salaries, wages, tips, etc., received in 2005 .... A				
B	Dividend and interest income received in 2005 .... B				
C	Business and farm income C				
D	Gain or loss from sale or exchange of property...................... D				
E	Pension and annuity income. Include Arizona state and local retirement benefits, civil service, and military retirement. Do not include social security or railroad retirement benefits........ E				
F	Rent and royalty income... F				
G	Partnership, estate, and trust income.................................... G				
H	Alimony.. H				
I	Other Income: Specify source on separate sheet I				
J	Total household income: *Add lines A through I in column 4. Enter here and on the front of this form, line 10* .... J				

Use the amount on line J, column 4, to compute your credit from the proper schedule below.

2005 Schedule I *If you live alone, use this Schedule.*				2005 Schedule II *If you live with your spouse or another person, use this Schedule.*			
Household Income	Tax Credit	Household Income	Tax Credit	Household Income	Tax Credit	Household Income	Tax Credit
$　　0 - 1,750	$502	$ 2,751 - 2,850	$256	$　　0 - 2,500	$502	$ 4,001 - 4,150	$256
1,751 - 1,850	479	2,851 - 2,950	234	2,501 - 2,650	479	4,151 - 4,300	234
1,851 - 1,950	457	2,951 - 3,050	212	2,651 - 2,800	457	4,301 - 4,450	212
1,951 - 2,050	435	3,051 - 3,150	189	2,801 - 2,950	435	4,451 - 4,600	189
2,051 - 2,150	412	3,151 - 3,250	167	2,951 - 3,100	412	4,601 - 4,750	167
2,151 - 2,250	390	3,251 - 3,350	145	3,101 - 3,250	390	4,751 - 4,900	145
2,251 - 2,350	368	3,351 - 3,450	123	3,251 - 3,400	368	4,901 - 5,050	123
2,351 - 2,450	345	3,451 - 3,550	100	3,401 - 3,550	345	5,051 - 5,200	100
2,451 - 2,550	323	3,551 - 3,650	78	3,551 - 3,700	323	5,201 - 5,350	78
2,551 - 2,650	301	3,651 - 3,750	56	3,701 - 3,850	301	5,351 - 5,500	56
2,651 - 2,750	279	3,751 and up	0	3,851 - 4,000	279	5,501 and up	0

Enter the amount of credit on the front of this form, line 11.

Part II　Credit for Increased Excise Taxes

Do not complete Part II if you completed line 16 on page 1 of Form 140PTC. Do not complete Part II if you were sentenced for at least 60 days of 2005 to a county, state, or federal prison.

1　List dependents. *See page 5 of the instructions.*

	FIRST AND LAST NAME	SOCIAL SECURITY NO.	RELATIONSHIP	NO. OF MONTHS LIVED IN YOUR HOME IN 2005
1a				
1b				
1c				

2	Enter total number of dependents listed on lines 1a through 1c..	**2**	
3	If you are married filing a joint claim, *enter the number "2" here. Otherwise, enter the number "1"*	**3**	
4	*Add the amount on line 2 and line 3, and enter the total*	**4**	
5	*Multiply the amount on line 4 by $25, and enter the result*	**5**	00
6	Enter the smaller of line 5 or $100. Also, enter this amount on Form 140PTC, page 1, line 17.	**6**	00

PLEASE SIGN HERE

I have read this claim and any attachments with it. Under penalties of perjury, I declare that to the best of my knowledge and belief, they are true, correct and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

➜ _____　_____
YOUR SIGNATURE　　　　　　　　　　　　　　　　　　DATE

➜ _____　_____
SPOUSE'S SIGNATURE　　　　　　　　　　　　　　　　DATE

_____　_____
PAID PREPARER'S SIGNATURE　　　　　　　　　　FIRM'S NAME (PREPARER'S IF SELF-EMPLOYED)

_____　_____　_____
PAID PREPARER'S TIN　　　　DATE　　　　PAID PREPARER'S ADDRESS

Mail to Arizona Department of Revenue, PO Box 52138, Phoenix, AZ, 85072-2138　(PO Box 29205, Phoenix, AZ 85038-9205 if your return has a barcode).

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