

**To ensure proper application of this payment, this form must be completed in its entirety.**

For the  calendar year 2017 or  fiscal year beginning MM,DD,2017 and ending MM,DD,20YY.

<b>1</b> Name of Firm – exactly as it will appear on the return	Employer Identification Number (EIN)
<b>2</b> Address – number and street or PO Box	Business Phone Number (with area code)
<b>2</b> Address – continued	<b>REVENUE USE ONLY. DO NOT MARK IN THIS AREA</b> <b>88</b>
<b>3</b> City State ZIP Code	
<input type="checkbox"/> Check if this is the first tax return filed under this name and EIN. <input type="checkbox"/> Check if name and/or address has changed. <input type="checkbox"/> Check if EIN has changed. List prior number: _____	
<b>1</b> The enclosed amount is payment number: _____	
<b>2</b> Payment: Round estimated payment to a whole dollar (no cents). Enter the amount of payment enclosed ..... \$ <span style="border: 1px solid black; padding: 2px 20px;">  00</span>	
<input checked="" type="checkbox"/> Make check payable to Arizona Department of Revenue. <input checked="" type="checkbox"/> Include EIN on payment. <input checked="" type="checkbox"/> Mail to Arizona Department of Revenue, PO Box 29085, Phoenix, AZ 85038-9085.	

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**General Instructions**

Obtain additional information or assistance by calling one of the numbers listed below:

Phoenix..... (602) 255-3381  
 From area codes 520 and 928, toll-free ..... (800) 352-4090

Obtain tax rulings, tax procedures, tax forms and instructions, and other tax information by accessing the department's website at [www.azdor.gov](http://www.azdor.gov).

**Who Should Use Arizona Form 120ES**

This form should be used by entities filing Arizona Forms 99T, 120, 120A, and 120S that are required to make Arizona estimated tax payments. Payments can be made via check, electronic check, money order, or credit card. The taxpayer should not use Form 120ES if the taxpayer makes its required installments of estimated tax by electronic funds transfer (EFT) or over the internet. Visit [www.AZTaxes.gov](http://www.AZTaxes.gov) to register and make payments via the internet.

**S corporations and partnerships** must use Form 140ES to make voluntary estimated tax payments on a composite basis on behalf of nonresident individual shareholders or nonresident individual partners participating in the filing of a composite return on Arizona Form 140NR.

Refer to Arizona Individual *Income Tax Ruling ITR 16-2* for additional information regarding composite returns.

**Estimated Tax Payments by Electronic Funds Transfer**

Refer to Arizona Revised Statutes § 42-1129 and the related Arizona Administrative Code R15-10-301 through R15-10-307 for detailed information regarding EFT.

Taxpayers whose Arizona corporate income tax liability for the preceding taxable year was \$20,000 or more must make Arizona corporate estimated tax payments via the EFT program. **If the taxpayer makes its estimated tax payments by EFT, the taxpayer should not submit Form 120ES to the department.**

**NOTE: Taxpayers required to make corporate estimated payments via EFT that fail to do so will be subject to a penalty of 5% of the amount of the payment not made by EFT. See A.R.S. § 42-1125(O).**

Taxpayers required to make estimated tax payments via EFT must complete the department's EFT authorization agreement at least 30 days prior to initiation of the first applicable transaction.

Taxpayers whose Arizona corporate income tax liability for the preceding taxable year was less than \$20,000 may elect voluntary participation in the EFT program. Voluntary participants in the program must complete the department's EFT authorization agreement at least 30 days prior to the first applicable transaction.

## Estimated Tax Payments via the Internet

Taxpayers must be licensed by the Department of Revenue before they can register to pay taxes online. Visit [www.AZTaxes.gov](http://www.AZTaxes.gov) to register and make estimated tax payments over the internet. **If the taxpayer makes its estimated tax payments via the internet, the taxpayer should not submit Form 120ES to the department.**

### Electronic payment from checking or savings account

Estimated tax payments can be made electronically from a checking or savings account. Visit [www.AZTaxes.gov](http://www.AZTaxes.gov) and choose the e-check option. There is no fee to use this method. This payment method will debit the amount from the specified checking or savings account on the date specified. If an electronic payment is made from a checking or savings account, a confirmation number will be generated. **Please keep this confirmation number as proof of payment.**

### Credit card payment

Estimated tax payments can be made via American Express, Discover, MasterCard or VISA credit cards. Visit [www.AZTaxes.gov](http://www.AZTaxes.gov) and choose the credit card option. This will take you to the web site of the credit card payment service provider. The service provider will charge a convenience fee based on the amount of the tax payment. The service provider will disclose the amount of the convenience fee during the transaction and the option to continue or cancel the transaction will be presented. If you accept the convenience fee and complete the credit card transaction, a confirmation number will be generated. **Please keep this confirmation number as proof of payment.**

## Who is Required to Make Estimated Tax Payments

Entities filing Arizona Forms 99T, 120, 120A, and 120S that expect an Arizona tax liability for the taxable year of at least \$1,000 are required to make Arizona estimated tax payments.

A unitary group of corporations filing a combined return on Form 120 must make estimated tax payments on a combined basis. Therefore, a unitary group, as a single taxpayer, must make estimated tax payments if its Arizona tax liability for the taxable year is at least \$1,000.

An Arizona affiliated group filing a consolidated return pursuant to A.R.S. § 43-947 on Form 120 must make estimated tax payments on a consolidated basis. Therefore, an Arizona affiliated group, as a single taxpayer, must make estimated tax payments if its Arizona tax liability for the taxable year is at least \$1,000.

## When to Make Estimated Tax Payments

Calendar year and fiscal year basis taxpayers are required to make their Arizona corporate estimated tax payments by the 15th day of the 4th, 6th, 9th, and 12th months of the taxable year. If the installment due date falls on a weekend or legal holiday, the payment is considered timely if made on the next business day.

## Computation of Required Installments of Estimated Tax on Arizona Form 120W

Taxpayers should use Form 120W, *Estimated Tax Worksheet for Corporations*, to compute the amount of the required installments of estimated tax.

## Underpayment of Required Installments of Estimated Tax

If the taxpayer is required to make Arizona corporate estimated tax payments, a penalty will be imposed on any required installment that is late or underpaid.

## Recomputing Required Installments of Estimated Tax

If the taxpayer, after paying one or more required installments of estimated tax, finds that its tax liability for the taxable year will be more or less than originally estimated, the taxpayer should recompute its required installments. If earlier installments were underpaid, the taxpayer may be subject to a penalty for underpayment of estimated tax.

If a new estimate is made, the required installments payable on or after the date of the new estimate should be adjusted. An immediate "catch-up" payment should be made to reduce the amount of any penalty resulting from the underpayment of any earlier installments, whether caused by a change in estimate, failure to make a payment, or a mistake.

## Completing Arizona Form 120ES

Complete the form in its entirety to ensure the proper application of the estimated tax payment.

Enter the following information on Form 120ES:

- the period covered by the taxable year;
- sequence number of the estimated tax payment;
- taxpayer name, address and employer identification number (EIN) as it will appear on the tax return. If the taxpayer has a foreign address, enter the information in the following order: city, province or state, and country. Follow the country's practice for entering the postal code. **Do not abbreviate the country's name;**
- amount of the estimated tax payment (in whole dollars).

Check the applicable box on the form if the estimated tax payment applies to a taxable year for which:

- The taxpayer will file an initial return under the name and EIN listed; or
- The name and/or address listed is different from the name and/or address under which the preceding taxable year's return was filed; and/or
- The EIN listed is different from the EIN under which the preceding taxable year's return was filed. If the EIN has changed, list the prior EIN.

## Rounding Dollar Amounts

Taxpayers must round amounts to the nearest whole dollar. If 50 cents or more, round up to the next dollar. If less than 50 cents, round down.