

Seller's Claim for Refund of Arizona Transaction Privilege (Sales) and Use Tax

Did you know? You can file a Claim for Refund via email. Go to: www.azdor.gov/transaction-privilege-tax/tpt-refund

INSTRUCTIONS: Licensed taxpayers who have paid transaction privilege and/or use tax in error may request a refund from the department for all taxing jurisdictions in Arizona. Please ensure the periods covered in the claim for refund are within the statute of limitations. Please note, if the request is being submitted by a third party, a Power of Attorney form must be executed to give the requestor such authorization.

Attach the Refund Schedule to this form for each invoice you paid transaction privilege tax in error for all jurisdictions.

Refund Claim Information (Requestor's Information)			
Name		Federal I.D. Number (FEIN) / Social Security Number	
Address		Arizona Transaction Privilege / Use Tax License No.	
City		State	ZIP code
Telephone Number (Best time to call; weekdays, daytime hours).		Email Address	
1. Period covered by this refund claim: From: _____ To: _____	2. Number of Refund Schedule pages attached	3. Total amount of refund requested	
4. State the main issue for the claim (attach additional pages if necessary): 			
5. Please check the jurisdictions below that you are requesting a refund from:			
<input type="checkbox"/> State / County	<input type="checkbox"/> Avondale	<input type="checkbox"/> Chandler	<input type="checkbox"/> Flagstaff
<input type="checkbox"/> Gilbert	<input type="checkbox"/> Glendale	<input type="checkbox"/> Mesa	<input type="checkbox"/> Nogales
<input type="checkbox"/> Peoria	<input type="checkbox"/> Phoenix	<input type="checkbox"/> Prescott	<input type="checkbox"/> Scottsdale
<input type="checkbox"/> Tempe	<input type="checkbox"/> Tucson	<input type="checkbox"/> Other Cities / Towns _____	
Under penalties of law, I declare that the amount of transaction privilege and use tax for which I am submitting this claim for refund has NOT been refunded or credited to me by the department. I will immediately send payment for any such duplicate refund to the Arizona Department of Revenue, 1600 W Monroe St, Phoenix, AZ 85007			
Print Name _____		Title _____	
Signature _____		Date _____	

**Please email your refund claim to:
TPTRefunds@azdor.gov**

**Questions:
Website: www.azdor.gov**