

For information or help, call one of the numbers listed:

Phoenix (602) 255-3381
 From area codes 520 and 928, toll-free (800) 352-4090

Tax forms, instructions, and other tax information

If you need tax forms, instructions, and other tax information, go to the department's website at www.azdor.gov.

Income Tax Procedures and Rulings

These instructions may refer to the department's income tax procedures and rulings for more information. To view or print these, go to our website and click on *Reports and Legal Research* then click on *Legal Research* and select a *document* and *category* type from the drop down menus. *Procedures or Rulings* and select a tax type from the drop down menu.

Publications

To view or print the department's publications, go to our website and click on *Reports and Legal Research* then click on *Publications*.

What is a Claim of Right?

Generally, a claim of right is when:

- A taxpayer received income during a prior tax year, and reported that income on the tax return filed for that prior tax year; *and*
- Then has to repay that income back in a future tax year.

Example: A taxpayer received pension payments during 2015. In 2018 the individual received a letter from the pension fund stating there was a mistake and the pension amount paid during 2015 was more than the taxpayer should have received. The taxpayer must now pay the overpaid amount back to the pension plan.

For information regarding which types of income qualifies or does not qualify for a claim of right, see federal Publication 525 at www.irs.gov.

How does the Claim of Right work?

For federal income tax purposes, you may take a deduction for the repayment of an amount included in income under a claim of right *or* claim a credit. When the amount repaid was \$3,000 or less, you may be able to deduct the amount repaid from your income for the year in which you repaid it. Or, if the amount you repaid is more than \$3,000, you may be able to claim a credit against your tax for the year in which you repaid it.

For Arizona income tax purposes, the Arizona claim of right provisions only apply in cases where the **total** amount repaid during the year was more than \$3,000. In this case, you cannot take a deduction, but must claim a "credit."

When you figure whether the amount you repaid was more or less than \$3,000, you must consider the **total** amount being repaid during the year. Each instance of re-payment is not considered separately. The total re-payment amount may include income from just one prior tax year or multiple prior tax years.

Who Must Complete an Arizona Claim of Right Form?

If you figure your 2018 income tax under Arizona's claim of right provisions, complete an Arizona Claim of Right form and include it with your 2018 income tax return. You **must** complete and include a separate form for each prior tax year for which you figured a tax reduction (decrease).

For more information on Arizona's Claim of Right provisions and examples of how to compute the decrease in tax for a prior taxable year (or years), see the department's procedure, ITP 16-1, *Procedure for Individuals Who Restore Substantial Amounts Held Under a Claim of Right*.

How to complete an Arizona Claim of Right Form

- If the total amount repaid during 2018 was from income that was reported in only **one prior tax year**, you must file one form, completing Parts 1, 2, and 3.
- If the total amount repaid during 2018 was from income that was reported in **more than one prior tax year**, file a **separate form for each tax year listed on line 3, and complete each form as follows:**
 - For the earliest tax year, complete Parts 1, 2, and 3.
 - For all other years, only complete Parts 2 and 3.

For example, if the total amount repaid was from income reported in tax years 2015, 2016, and 2017 complete Parts 1, 2, and 3 for tax year 2015. *Be sure to enter the **total income** that was repaid for **all prior tax years** when completing Part 1, line 1, for taxable year 2015.*

For tax years 2016 and 2017, only complete Parts 2 and 3 on both of these separate claim of right forms.

Line-by-Line Instructions**Part 1 - General Information****Line 1 -**

Enter the **total** amount of **all income** that you **repaid** during the 2018 tax year that was included in income under a claim of right.

CAUTION: *If the amount on line 1 is \$3,000 or less, **STOP**. You do not qualify to figure a credit for amounts paid back under a claim of right.*

Line 2 -

Check "Yes" if the total amount repaid in 2018 was from income that was reported in **more** than one prior tax year.

If you checked "Yes" you **must** complete and include with your 2018 tax return a separate Claim of Right form for **each** prior taxable year end. See the instructions under **How to complete an Arizona Claim of Right Form** for more than one tax year.

Line 3 -

Using the format, YYYY, list each prior taxable year end that included income that was repaid in 2018 and included in income under claim of right.

Line 4 -

If you took a deduction on your federal return instead of claiming a credit, check the box, "Yes."

You cannot take both a deduction and claim a credit on your Arizona return for the amounts repaid and included in income under a claim of right. Because the deduction is included in the computation of your federal taxable income, you must add-back the amount of the income entered on line 1 as an "Other Addition to Income" on your income tax return:

- Form 140, line 17; or
- Form 140PY, line 30; or
- Form 140NR, line 31; or
- Form 140X, line 19 (Additions to Income).

Part 2 - Decrease in Prior Year's Tax**Line 5 -**

Using the format, MM/DD/YYYY, enter the prior taxable year end for which you are completing this form. If you are completing more than one form for the current tax year, complete Part 2 for each separate tax year.

Line 6 -

Enter the amount of tax from the Arizona return filed for the tax year listed on line 5.

Line 7 -

For the tax year listed on line 5, refigure your tax for the tax year listed on line 5 without including the income that you repaid in 2018.

Line 8 -

Subtract line 7 from line 6 and enter the difference.

This is your claim of right credit for the current tax year. Enter the amount shown on line 8 on your income tax return:

- Form 140, line 54, box 54b; or
- Form 140PY, line 65, box 65b; or
- Form 140NR, line 64, box 64b; or
- Form 140X, line 41, box 41b.

If you are completing more than one Claim of Right form, add all amounts on line 8 and enter the total on your tax return.

Part 3 - Explanation

Complete Part 3 explaining your claim of right. Show how you figured the amounts in Part 2. If more space is needed, continue on page 2 of the form or provide your own schedule.

How do I file a Claim of Right form?

Complete and include the Arizona Claim of Right form with your tax return, when filed.

If you fail to complete and include this form with your tax return, your claim may be denied. Keep a copy for your record.

If you are completing more than one Claim of Right form, include all forms with your tax return.