

2017 Quarterly Payment of Reduced Withholding for Tax Credits

Arizona Form A1-QTC

For information or help, call one of these numbers:

Phoenix (602) 255-3381
From area codes 520 and 928, toll-free (800) 352-4090

Tax forms, instructions, and other tax information

If you need tax forms, instructions, and other tax information, go to the department's website at www.azdor.gov.

Withholding Tax Procedures and Rulings

These instructions may refer to the department's withholding tax procedures and rulings. To view or print these, go to our website and click on *Legal Research* then click on *Procedures or Rulings* and select a tax type from the drop down menu.

Publications

To view or print the department's publications, go to our website and click on *Publications*.

General Instructions

Arizona Revised Statutes (A.R.S.) § 43-401(G) provides that an employee may request that his or her employer reduce his or her withholding in an amount equal to income tax credit(s) the employee will qualify for when filing his or her income tax return.

Purpose of the Form

This form is optional and provided as a courtesy by the Arizona Department of Revenue. The same result can be accomplished using your own form or a letter.

Employers use this form to report contributions made by their employees to the Entity (qualifying charitable organizations, public schools, and/or school tuition organizations).

Please do not mail this form to the Arizona Department of Revenue. Mail the completed form to the Entity listed in the left column. Keep a copy of the completed form, and any attachments, for the employer's records.

Specific Instructions

Type or print the employer's name and address in the boxes in the upper right column. Enter the date the payment is made. Type or print the Entity's name and address in the boxes in the left column.

Enter the payment amount enclosed. This should be the total amount of contributions made to the Entity by all employees.

Complete the worksheet on Form A1-QTC. Use one column for each employee that donated to this entity. If more than three employees made donations, check the box under the employee chart, and attach additional forms or your own schedule that contains the same information included in the worksheet.

Sign and date the Form A1-QTC where indicated. Complete the information boxes below your signature, in case the Entity needs to contact you with any questions.

Mail the completed form to the Entity listed in the left column. Keep a copy of the completed form, and any attachments, for the employer's records.